

## Enrolment Scheme Procedures

**Enrolment at Swanson School is subject to the following criteria:**

1. Any student who resides within the defined *Home Zone*, as detailed on the map which is attached to this scheme (available from the school for inspection) is guaranteed a place at Swanson School.
2. Each year the Board of Trustees will determine which Out-of-Zone priority groups will be considered for enrolment.

***The Board of Trustees has decided there will be no available spaces for out-of-zone enrolments until further notice***

**Proof of residence will be required as evidence of permanent address e.g. power bill, rates bill, etc.**

If places are available, *Out-of-Zone* enrolments may be accepted in the following order:

1. Siblings of students currently enrolled at Swanson School.
2. Children of Board employees or Board members.
3. Siblings of students formerly enrolled at Swanson School.
4. Children of students formerly enrolled at Swanson School.
5. All other applicants.

**Applicants seeking priority status may be required to give proof of relationship.**

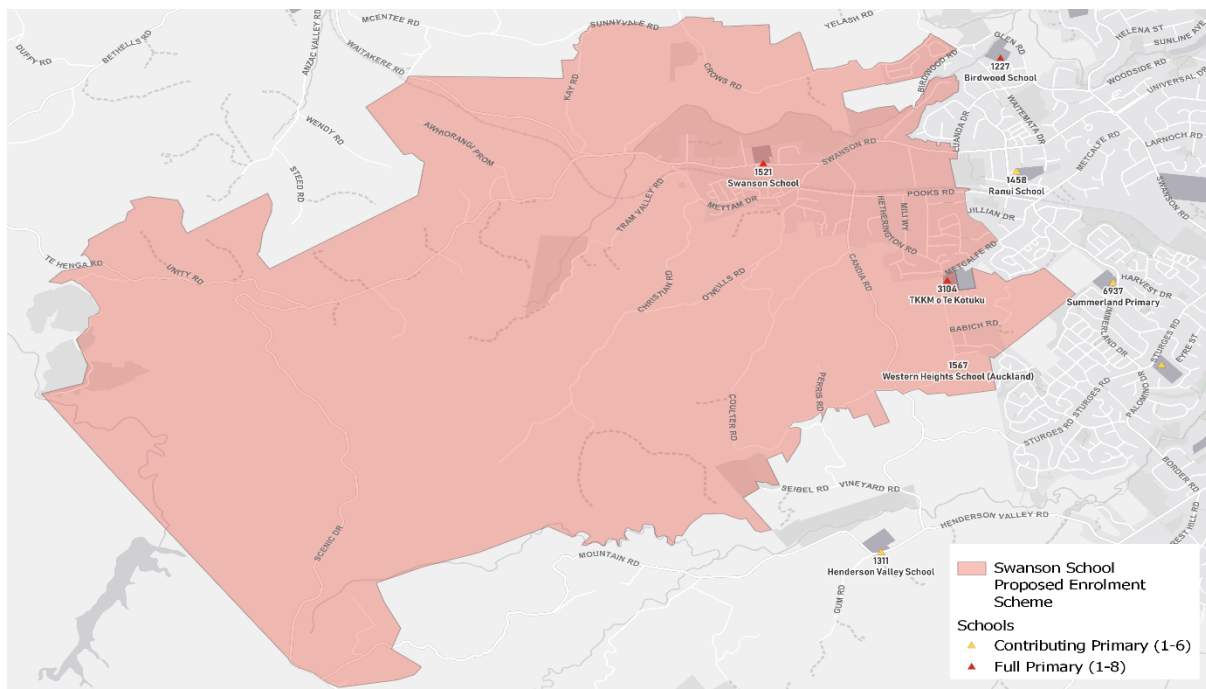
### **Pre-Enrolment of Out-of-Zone Students**

Each year the Board of Trustees will:

- Develop procedures to be followed in the application process for students living outside the *Home Zone*.
- Specify the information needed to support the application for enrolment from students living *Out-of-Zone*.

## Word Description of the *Home Zone*:

1. Starting at the intersection of Waitakere Road and Kay Road, travel north along Kay Road and east along the centre of Sunnyvale Road (1 and above, odd numbers only included) to Crows Road.
2. Travel east along Crows Road (57, 94 and below included; Bradnor Meadows Drive included) to Birdwood Road (odd numbers 123 and 85-95, as well as all addresses 43 and below included; Waimoko Glen included) and continue on to Swanson Rd.
3. Head east on Swanson Road (503, 514 and above included). Travel south on the border of Ranui Domain to Pooks Road (5 and above included). Continue south on Ranui Ave (include odd addresses 65 and all of Kahikatea Pl, Clearview Heights).
4. Turn right on Metcalfe Rd (include odd addresses between 181 – 247)
5. Head south along Simpson Road to Candida Road (Babich Road, Murray Becroft Avenue, Tasman Avenue included; Lake Panorama Drive 66, 77 and above included). Head west along Coulter Road and continue south west along Isabel Drive (include Henderson Valley Scenic Reserve).
6. Cut cross country west right above Mountain Road (175, 172 & above included and Tawari Road included). Head northwest in a straight line until you reach the end of Falls Rd. Continue north on Falls Rd to Te Henga Road (83, 80 and below included).
7. Head east on Te Henga Rd until you reach Scenic Dr (Unity Road included). Travel east along Scenic Drive to Waitakere Road (Scenic drive's 687, 880 and above included Puketaha Rd, Rangimarie Rd, Awhiorangi Promenade included) and back to the starting point.



*NB: "... along the centre..." this term refers to the fact that only one side is included. That is the inside of the 'Home Zone' road.*

**All residential addresses on included sides of boundary roads and all no exit roads off included sides of boundary roads are included in the zone unless otherwise stated.**

**Reviewed: 8 November 2018**