

## **Enrolment Scheme Procedures**

**Enrolment at Swanson School is subject to the following criteria:**

1. Any student who resides within the defined *Home Zone*, as detailed on the map which is attached to this scheme (available from the school for inspection) is guaranteed a place at Swanson School.
2. Each year the Board of Trustees will determine which Out-of-Zone priority groups will be considered for enrolment.

***Swanson School is currently offering out-of-zone enrolments for applicants in the first and second priority groups only.***

**Proof of residence will be required as evidence of permanent address e.g. power bill, rates bill, etc.**

If places are available, *Out-of-Zone* enrolments may be accepted in the following order:

1. Siblings of students currently enrolled at Swanson School.
2. Children of Board employees or Board members.
3. Siblings of students formerly enrolled at Swanson School.
4. Children of students formerly enrolled at Swanson School.
5. All other applicants.

**Applicants seeking priority status may be required to give proof of relationship.**

### **Pre-Enrolment of Out-of-Zone Students**

Each year the Board of Trustees will:

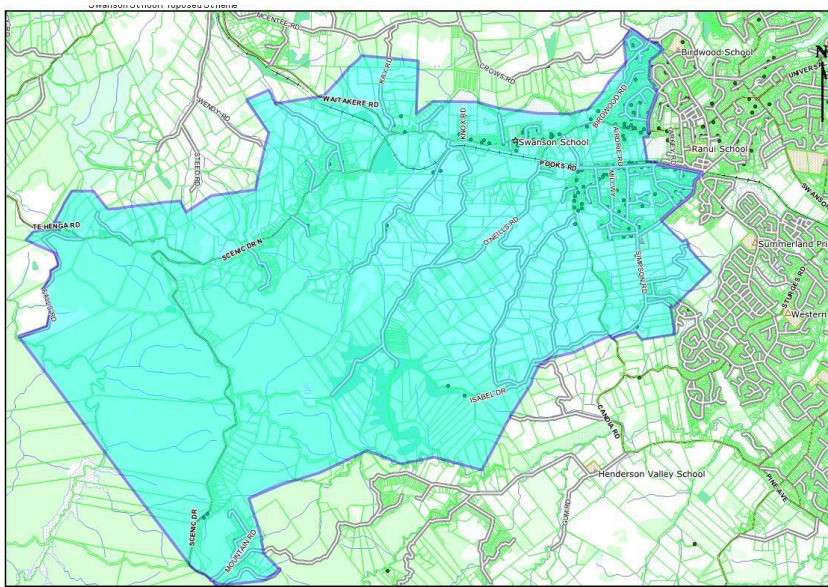
- Develop procedures to be followed in the application process for students living outside the *Home Zone*.
- Specify the information needed to support the application for enrolment from students living *Out-of-Zone*.

## Word Description of the *Home Zone*:

1. Starting at the intersection of Birdwood Road and Swanson Road travel north on Birdwood Road to Waitemata Drive West (Bradnor Meadows Drive included)
2. Cut cross country south along Birdwood Park to Urlich Drive on to Luanda Drive (42 and below included) then south along the centre to Swanson Road (503, 514 and above included).
3. Head south along Ranui Park, crossing the railway to Pooks Road and east to Metcalf Road (147 and 140 and above included) and south along the centre to Simpson Road. Head South the West on Simpson Road.
4. Crossing west on Candia Road (83,152 & below included) continue on Coulter Road to Isabel Drive.
5. Cut cross country west to Mountain Road (175, 172 & below included) and Tawari Road included.
6. Head west then north on Scenic Drive to Te Henga Road (83, 80 & below included) Falls Road included.
7. Travel north east to Waitakere Road (25, 16 & below included) Kay Road included.
8. Continue east on Swanson Road and back to the starting point.

*NB: "... along the centre..." this term refers to the fact that only one side is included. That is the inside of the 'Home Zone' road.*

**All residential addresses on included sides of boundary roads and all no exit roads off included sides of boundary roads are included in the zone unless otherwise stated.**



Reviewed: 8 November 2018